

December 2010

TAFT TIDINGS

The Taft Apartments
The Sun Always Shines at the Taft ~ A New Haven Tradition Since 1912



Seasons Greetings

Welcome Aboard!

Please join the entire staff of The Taft in welcoming Jason Tavalozzi to the Taft Management Office as Leasing/Service Coordinator. Jason is a 2007 graduate of Central Connecticut State University, where he received his degree in Management. Welcome to our team, Jason!

Congratulations...

Thank you to all of our participants in the Thanksgiving-themed word find on the back of the November 2010 newsletter. Congratulations to Liz Grace, who was randomly selected out of all of the residents who properly & completely found all of the listed words. Liz will receive a \$25 gift certificate to the Taft retail establishment of her choice.

Celebration

We will be hosting our annual Holiday Party in the Lobby on Thursday, December 16th from 2pm - 4pm. Please stop by and share in the holiday spirit by sharing refreshments with staff & neighbors!

Office Closing

The Taft Management Office will be closed on Friday, December 24th in honor of Christmas. We will reopen on Monday, December 27th at 9am. There will be a Service Assistant on duty to help with packages and dry cleaning needs.

Comings & Goings

We would like to welcome aboard a number of new residents to our community. Please feel free to contact the Taft Management Office with any questions that you may have. If the office is closed, feel free to leave a message on the answering machine at any time by calling 203-495-8238 or send us an email at taft@snet.net. You may also drop us a note in the drop slot at the top of the Front Desk in the Lobby.

We would also like to say goodbye to a few residents who will be leaving us at the end of the year. We hope that you have enjoyed your stay with us. Please remember to follow the list of items on the checklist provided to you with your returned copy of the Move-Out Notice form.

Hold the Mail!

If you are planning on going away during the Holidays, please consider placing a hold request on your mail through the Post Office. We have the necessary form in the office, or you may do so online at www.usps.com.



Maintenance Corner

- **Rate-Your-Maintenance:** This month's rate your maintenance winner is Kes Gupta.
- As always, with any service request be sure to fill out and return your Rate-Your-Maintenance cards for an opportunity to be picked to win a \$25 gift certificate to the retail establishment of your choice.
- Recently, the door to the alley way in the back hallway is being left open. We are doing everything we can to ensure that it stays closed during the day. However, we can always do so much better if we have your help. Please try to make a conscious effort to ensure the door is closed behind you when coming in or out of the back hallway from/to the alleyway.
- For anyone with a real Christmas Tree this year, please let us know when you will need to dispose of it and we can have a Maintenance Staff member take care of it for you.



TID BITS

- **Shubert Theater:**
December 10th - 12th: New Haven Ballet's *The Nutcracker*
December 18th: Connecticut Gay Men's Chorus
December 29th - January 2nd: Monty Python's *Spamalot*
- **Long Wharf Theatre:**
December 2nd - January 2nd: Shirley Valentine
- **Yale Repertory Theater:**
Current - December 16th: Bossa Nova

Seasons Greeting from the Taft Apartments! We would like to wish you a wonderful holiday season!

THE TAFT APARTMENTS

BECAUSE WE CARE!!

We care about our residents' safety. We would like you to be aware of some important guidelines for your safety and protecting your personal property.

We recommend that you practice the following guidelines.

PERSONAL SAFETY: OUTSIDE YOUR APARTMENT HOME

1. Lock your doors while you are gone. That means deadbolts too!
2. Leave a radio playing softly when you're not at home.
3. Close and lock your windows when you're gone. Don't forget the sliding glass doors, if you have them.
4. Purchase a lamp timer at the hardware store, and set the time when you're not home in the evening or when you are on vacation.
5. Try not to walk outside alone at night.
6. Don't hide your front door key under the doormat. It's usually the first place a burglar will look.
7. If you have an entry code, don't give your code to guests or strangers.
8. Arrange for your newspaper delivery to be stopped when you're on vacation.

PERSONAL SAFETY: INSIDE YOUR APARTMENT HOME

1. Lock your doors and windows, even when you're home.
2. If you have a deadbolt or night latch, use them even when you are at home.
3. Never answer the door unless you know who is on the other side by looking through a peephole or window. If you don't know the person, talk to them without opening the door, and don't open the door unless you are satisfied with their identity.
4. Be careful to whom you lend your keys.
5. If you are worried because you have lost a key, ask the management to rekey your locks. You have the right to do so, provided you pay the cost of re-keying in advance.
6. Keep the telephone numbers for the police and the emergency medical services handy.
7. Check your smoke detector periodically to check for dead batteries.
8. Report to the management (in writing, dated and signed) any malfunction of safety devices outside your apartment home such as broken gate locks, burned out stairwell and parking lights, etc.
9. Report to the management (in writing, dated and signed) any needed repairs of locks, latches, doors, windows, or smoke detectors.
10. Close your curtains or blinds at night.
11. Let the manager and your friends know when you're going to be gone for an extended period of time. Ask your neighbors to keep an eye on your apartment, because the management cannot assume responsibility.
12. Mark or engrave valuable personal possessions for identification.

PERSONAL SAFETY: USING YOUR CAR

1. Lock your car doors when you're driving. Lock the doors and roll up the windows when you leave the car parked.
2. Don't leave visible items in the car, such as purses, briefcases, audio tapes, packages, money, etc.
3. Don't leave your keys in the car.
4. No matter where you are, always carry your key ring in your hand when you walk to the car. Don't ever stand by the car fumbling for keys.
5. Look in the back seat before you get in the car.
6. Don't stop alone at night at an automatic teller.

PERSONAL SAFETY AWARENESS

There is no such thing as a fail-safe system. Safety precautions such as alarm systems, courtesy guards, patrol cars, and electric gates are not guaranties against crime. All systems are subject to personnel absenteeism, human error, mechanical malfunctions, and tampering. Ultimately, we are all responsible for our own safety. Taft Realty Associates, LLC does not in any way state or imply that we offer security or that the apartment community was or will be free of crime. You should always proceed as if safety precautions do not exist. The best safety measures you can take are the ones you perform yourself as a matter of common sense. At Taft, we care about residents' safety, and hope you will diligently practice the safety guidelines.